

Board Meeting Nr. 10

Date: 2023-02-16

Time: 16:00-17:30

Place: The Forum / Zoom

Rebecca Slättås, Linnea Johansson, Emma Larsson, Filip Mattsson, Melisa Memet, Hany Dabbour, Alva Barchéus, Michaela E Viklund, David Gren, William Grote, Felicia Nyman, Olle Persson



§1 Opening of the Meeting

Meeting opened at 16.08.

§2 Election of Meeting President

Suggestion to elect Michaela as meeting president.

The board decided **to** elect Michaela as meeting president.

§3 Election of Meeting secretary

Suggestion to elect Alva as meeting secretary.

The board decided **to** elect Alva as meeting secretary.

§4 Election of Tellers for the Meeting

Suggestion to elect Filip and Linnea as meeting tellers.

The board decided **to** elect Filip and Linnea as meeting tellers.

§5 Consideration of the Meeting's Quorum

The quorum is set **to** 11 people, 11 with the right to vote.

Quorum changed at 16.15 to 12 people, 12 with the right to vote.

§6 Determination of the Agenda

The board decided **to** accept the agenda.

§7 Objectives from previous Agenda:

§8 Update from Board posts

§8.1 Head of Program

- Lecture last Monday: super successful, very good lecturer. 22 attendants. Filip was hoping for more attendants, other board members think 22 is good!

- Planning a lecture in April: Elsa Reimerson, professor at UmU who will talk about sami issues, indigenous groups and nature resource politics. The lecture will be in English.
- Planning Women's Rights Week in March in collaboration with elsa, amnesty, femjur etc.

Change in quorum to 12 people, 12 with the right to vote.

§8.2 Head of Communication

- No updates

§8.3 Head of Travel

- The trip will be to North Macedonia, preliminary dates 12-18th June. The travel committee is looking at activities, flights, accommodation etc. Accommodation will be an airbnb house. An interest form will be posted on instagram. Has talked to Patrik Johansson if he could have a lecture on the conflict in north macedonia, the Heads of Program will help. Upf will book the airbnb soon, people will book flights themselves but at the same time, relatively soon.

§8.4 Head of Activities

- **Utpost event last Friday**
Not very successful, few attendants. For next time maybe plan more in advance. Michaela adds that we should not have handed out the new Utposts at the welcome fair before the release event.
- Is in contact with Folkets Bio, March 8th, movie about women's rights.
- **Women's rights pub**
Origo March 10th. Please attend!
- Will stand in Lindellhallen February 28th and March 2nd to market the events, mainly the committee but everyone is welcome to join.
- **Movie night**
February 28th in Lindell 3. Attract attendants with a “snacks buffet” :)
- **Sittning, St Patrick’s day theme**
2 date options: March 24th (not good with Origo) or March 17th (exam week, people might not attend). Also “femkamp” earlier in the day, maybe at Origo?
- More future plans: easter egg hunt, pubquiz in april.

§8.5 Editor

- Still looking for a substitute. One person withdrew interest. Thinking about starting to find writers anyway because they need time, but it’s hard while Felicia is not physically present. Alva will send out a call for writers via Cardskipper. Melisa knows one person who might be interested.

§8.6 Head of Media

- The studio has been opened again. Is looking into how to record a podcast over the phone, some sound issues but it should be ok to rerecord with Anna Södersten. A person in USR is a little interested in recording an episode.

§8.7 Secretary

- 245 members right now. Will send out a cleaning schedule.

§8.8 Treasurer

- Issues with repaying those who use Handelsbanken. Including Andrés (a lecturer), wrong account number? Filip will double check the account number.
- Budgeting? Should Hany do it himself or together with the presidium? Michaela says we should remake the budget for the rest of the term, the problem is we don't have that money. Michaela sees no problem with adding money to some budget posts, but it's a lot of work for Hany. So Hany's budget work should focus on next year. Is contacting UF-Michel about budget, grants, how we should think about Utpost budgets, savings etc. Neither Michaela nor UF-Michel sees a problem with using the savings, we will be fine for next year. But instead of Michaela & Hany redoing the whole budget, motioning etc, the budget posts should use up the money and when the situation arises that you need more money for something: send in a motion for the next board meeting and we can discuss the use of that money. It's good to be transparent & discuss in the board where the money goes.
- How to connect Hany's computer to the Umeå studentkå printer? Emma will help.
- Some differences between the bookkeeping and the actual amount in the account. What happened? Could it be autogiro? Hany will look into it.
- The new bank card hasn't arrived yet. Only Hany will get one as it costs more to get two.

§8.9 Vice President

- Pax nordica planning is continuing, will submit a motion for the next meeting.
- Has a very tight schedule in February, won't have time to do extra work.

§8.10 President

- **Evaluation lunch meeting last week**
To ease work for all of us: remind to plan far ahead. Don't be afraid to remind people several times, people forget and it's ok to remind them you need help. Communication: slack is a bit dead, but Michaela puts info there that needs to remain and not disappear in the groupchat flow. Communicate privately if you only need to talk to one/a few people rather than the board chat.
- Bulk grocery shopping: iKaffe, fika, coffee, things that we can bulk. When the bank card arrives.

- Infobord (exhibition stand) in Lindell. The initiative for it becomes a work burden for those who often take initiative because responsibility is unclear structurally, so the same people often do it. The agreed solution was to add a point to the agenda to decide who stands at the upcoming infobord. The ambition should be for everyone to stand at least once but we also want to be flexible. Infobord about every 3rd week, and for upcoming events/lectures/Utpost/travels.
- **Time to recruit board members for next year!**
We need to start updating social media about board posts, with more focus on post responsibilities, board work, to make people interested in applying. Write a new presentation about your board position, what your work is, what you find fun/engaging etc. We need a new board picture - plan a picture day next meeting? Also look for people you know who could be interested, maybe committee members. The election meeting will be around May 31st.
- The Ukraine event is postponed, will be in April. Date is still not set.
- Some other UF associations usually put out a google forms registration for events and lectures and they have seen a difference in attendance, can send out email reminders the day before etc. Tip for the heads of Program + Activities.

§8.11 UFS-representative

- FAIA has a new president, could be a cooperation opportunity.
- Possible UI and Folk och försvar collaboration
- Forum Weekend is cancelled.
- Almedalen planning group, including William from our board.
- UFS Election meeting - hosted in Umeå? Election of the next UFS board, approve of operational report, budget etc, over a weekend. Kinda like Forum weekend. If so we need room, projector, and sittning/dinner. Rebecca and Melisa are interested in planning. In May. The board prefers 13-14th of May. Olle is away those weeks. Those expected to be there are the old & new presidium of UFS and at least one representative of each association.
- SAKH internship info meeting via Zoom with UFS Göteborg, February 28th. Will be communicated to members via social media + cardskipper.
- UFS asks for evaluation: what do we think about UFS activities, forum weekend and the handover weekend in Stockholm, what should UFS do more or less of? Should they get more involved in our work? Less? Let Olle know what you think.

§9 Decision Point:

§9.1 UAIA Policy for the Nomination Committee

Questions? There was no policy before. The current nomination committee members are Oliver Björkman and Melinda Granberg.

Suggestion **to** accept the new policy for the Nomination Committee.
The board decides **to** *accept the new policy*.

§9.2 Motion for buying a refrigerator for The Forum

Suggestion **to** accept the motion on buying a new refrigerator.
The board decided **to** *accept the motion*.

§10 Discussion Point:

§11 Exhibition stand at the university:

The next one is already planned (for Women's rights week): 2 times that week, one in Lindell and one in Universum or Humhuset. February 28th & March 2nd. The activity committee and Melisa will stand, let Rebecca know if you can join.

§12 Other questions:

Rebecca suggests a debate night. Members seem interested in it. Which subjects to discuss? Who has time to organize and whose responsibility is it? Alva has time. Maybe organize a project group? Look into member interest. (Maybe even create a new board position for this?)

§13 Objectives for the next Meeting:

Plan a picture day. Recruiting the next board members - updates, post on social media.

§14 Deciding the date for next Board Meeting

Thursday March 2nd, 16.00.

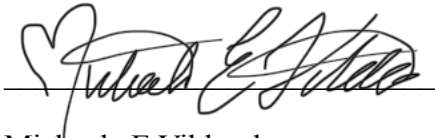
§15 Choosing the one responsible for fika at next Board Meeting

Rebecca will bring fika to the next meeting.

§16 Closing of the Meeting

Meeting closed at 17.34.

Signature of Meeting President



Michaela E Viklund

Signature of Meeting Secretary



Alva Barchéus

Signature of Meeting Teller



Filip Mattsson

Signature of Meeting Teller



Linnea Johansson

20 Februari 2022



UAIA Policy for the Nomination Committee

The purpose of the Nomination Committee of the Umeå Association of International Affairs (UAIA) is to, before the Annual Election Meeting, nominate candidates for the Presidium, as well as the other board positions for the next year of operations. The Nomination Committee is only responsible for nominating candidates and is not a voting body of the UAIA. The nominations shall be carefully considered and in line with the mission statements for each position as well as the By-laws of UAIA.

Responsibility and timeline

The Nomination Committee is responsible for nominating candidates for the Annual Election Meeting, which means planning ahead of the meeting in order to meet the UAIA By-laws as well as sustain the legitimacy of the association. The Nomination Committee shall, but is not obliged to, have their first meeting three months before the annual Election Meeting together with the President or other members of the Presidium in order to set up an appropriate timeline. The Nomination Committee shall be in contact with the Presidium in order to exchange important planning information. Still, it shall not cooperate nor share any sensitive information that can jeopardize the legitimacy of the association or election meeting. Prior to the start of the nomination period, the members shall be provided with a written notice, where information on each position as well as important dates for the nomination process, shall be specified.

The Nomination Committee is obliged to interview each candidate and nominate the candidate they see fit for each position. Each interview phase shall be preceded by a nomination period, during which members shall have time to nominate others and themselves for each available position. It is recommended that the nomination period lasts for 2-4 weeks. The interviews shall be conducted in person or through relevant means. The length of the meeting and the questions asked are to be decided by the Committee but shall be in accordance with the

nomination guidelines below. The length of the interview phase can vary depending on the number of candidates, but the Committee shall plan for no less than one week and preferably no more than 3 weeks. The nominations shall be decided on within the Committee and must be sent out and available for the members 2 weeks before the Annual Election Meeting.

Guidelines for nominations

The Nomination Committee shall take the interest of the members into account and work towards positive development when nominating a person in front of the Annual Election Meeting. Any member has the right to nominate themselves or any candidate they deem suitable. Interviews shall be held after the nomination period. Nominations received after the nomination period deadline can be included if deemed appropriate by the Nomination Committee.

Suitable candidates must be able to work in accordance with the mission statements and by-laws as well as share the common values as stated in the by-laws of UAIA. It is the aim of the Nomination Committee to strive for diversity and equal gender distribution in their work to nominate candidates.

The final proposal from the Nomination Committee shall be included in the meeting documents sent to the members. This shall include clear information about who the Nomination Committee proposes for each position and on what grounds. The Committee shall personally inform each applicant/nominated person if they have been nominated or not before communicating the nominations to the members. The Committee shall also contact the non-nominated applicants and inform them that they can nominate themselves for the position at the meeting.

Following the Annual Election Meeting, the Nomination Committee shall evaluate the process, update the handover document if needed, and carry out a handover to the following Nomination Committee.



Umeå Association of International Affairs – UAIA

Motion for buying a refrigerator for The Forum

Background

During this past fall, board members of UAIA have noticed a need for getting a fridge for The Forum. We lack cold storage space for items such as iKaffe, soda, lunch boxes, and certain kinds of fika. Purchasing a refrigerator for our board room will help reduce wasteful behavior like tossing products that go bad unnecessarily quickly by not storing them properly. I've found a black mini-fridge at Elgiganten by the brand Matsui for the price of 2295 SEK. This fridge will fit next to the couch and can also serve as a tabletop.

Purpose

The purpose of this motion is to buy a refrigerator for The Forum in order to store food items.

Decision

The board is proposed **to**:

Accept this motion of buying a mini-fridge for The Forum for a cost of 2295 SEK.

Sender

Michaela E Viklund, President, Umeå Association of International Affairs